



Sizmek is the largest independent buy-side advertising platform that creates impressions that inspire.

Sizmek operates its platform in more than 70 countries, with local offices in many countries providing award-winning service throughout the Americas, EMEA, and APAC, and connecting more than 20,000 advertisers and 3,600 agencies to audiences around the world.

Join a world-class team!

Together at Sizmek, we are working to redefine the boundaries of what advertising can do—we want every impression to inspire, so we gather the most talented engineers, designers, researchers, and thought leaders to create a new digital era.

We believe talent is at the forefront of what we do. Sizmek's service is second to none, and we have our amazing team to thank for that.

As a truly global company, we are proud to welcome you into our world.

What do we need?

We're looking for a Reporting Coordinator to join the Sizmek team in Belgrade. The ideal candidate will be able to...

- Act as Subject Matter Expert (SME) on 3rd party reporting of digital campaign delivery and performance metrics (impressions, clicks, conversions, client revenue, viewability, video completes).
- Provide full cycle support of accurate ingestion of 3rd party reporting into internal reporting systems.
- Navigate within internal and external ad systems to set up and schedule recurring reports for data ingestion & synchronization.
- Serve as a primary contact for 3rd party ad server reporting – involving the setup, daily management, and issue resolution of external reporting.
- Manage daily queue of outstanding reporting projects, ensuring excellent customer service and accuracy
- Review, manage, prioritize and track work productivity with offshore partners
- Assist offshore partners with troubleshooting of report setup processes
- Perform data segment on-boarding for the Sizmek programmatic platforms (DSP/DMP), and run queries to confirm data is being ingested.



What will you need to succeed?

- Conversational and written fluency in English is a prerequisite
- Excellent data diagnostic & analytical skills -- able to make sense of large volumes of data
- Quick learner - pick up new tools for reporting and analysis
- Eagerness to work in a fast-moving environment that changes rapidly
- Outstanding oral and written communication skills
- Excel experience including use of pivot tables
- Experience in digital media is a plus

Join us, submit your application [here](#).