



## Call for Social Media Interns

Do you want to make a difference? If you want to gain work experience in an exciting environment where you can see your work directly impact the world around you, then Catalyst Balkans is the right choice for you.

### Who Are We?

Catalyst Balkans is a nonprofit working throughout the region to connect companies, nonprofits, institutions and individuals seeking to make a difference in the communities they live in. We provide fundraisers and donors with data and tools for smarter decisions and more effective campaigns. We are seeking 2 Social Media Interns with both skills and passion to join our 17-member strong team.

### What We Offer?

- 2 paid internships
- Training, mentoring, and constant development
- Flexible working hours
- Everyday work that makes an impact on others
- Supportive, open and relaxed working atmosphere
- Downtown office near Botanical Garden

### What Are We Looking For?

Desired skills:

- Social media knowledge
- Content management
- Copywriting
- Visual intelligence
- Communication skills
- Analytical skills
- Excellent knowledge of English language

### Responsibilities:

- Manage Catalyst social media channels
- Plan, generate, edit, publish content daily
- Write and translate short news and articles
- Communicate with followers
- Manage email campaigns
- Perform research and monitor web traffic metrics
- Remain familiar with trends in social media

### Want to grow with us?

Write a motivation letter telling us what you bring to the team, update your CV and send us an email - [catalyst@catalystbalkans.org](mailto:catalyst@catalystbalkans.org). Application deadline: August 30, 2017.